

To: Executive Board

From: W.E.A. Secretary

Re: Board Meeting, February 27, 2023

The meeting was held via Google Meet and was called to order at 3:54 pm by President Lori Lyncosky.

REPORTS

MTA

Paul Ryan was not in attendance today.

MEMBERSHIP

Pam Collins reports that the union dues deduction error brought forth last month has been corrected. Unit D dues deductions stopped due to an input error. Dues should still be being deducted for all units.

SECRETARY

No minutes were submitted for review. Minutes for January 2023 are tabled until next month.

TREASURER

A motion to receive the Treasurer's Report for February 2023 made by Aimee Blair. Pam Collins seconded. A vote was taken and the report was received.

PROFESSIONAL RIGHTS AND RESPONSIBILITIES

Kristen Biancuzzo reminded members that grievances must be filed in a timely fashion. By contract a grievance needs to be filed within 45 days from the date the infraction occurred.

Professional Development:

Matt Wroth reports that there is approximately \$12,000 left to spend.

NEW BUSINESS

1. Jury Duty - When you are assigned Jury duty during the school year and you call the number at the bottom of the card -
 - If you are excused, you need to cancel your day in Aesop and report to work.
 - If you have to report
 - ◆ you need to bring that card with you and the courthouse personnel will stamp it
 - ◆ the stamped card needs to be sent to HR so you can be paid for the day
 - ◆ If you DO NOT submit this card or some declaration that you attended your call to jury duty then you will go unpaid.
 - ◆ If you are seated on a jury then you will receive paperwork issued by the courts outlining the length of the trial you are to sit for jury duty. This paperwork needs to be submitted to HR so you continue your paid status. If you do not submit this paperwork you will go unpaid. This will be the same procedure if you are called for Grand Jury Duty.
2. Personal Days - We have 3. If we don't use them they roll into sick time accruals. Per contract language, personal days are to be used to conduct personal business matters that cannot otherwise be conducted outside of the school day.
 - IF YOU PLAN ON TAKING A DAY BEFORE OR AFTER A SCHOOL VACATION OR A LONG WEEKEND YOU MUST GET PRIOR WRITTEN APPROVAL FROM YOUR PRINCIPAL.
 - ◆ WITH THAT APPROVAL ATTACHED **YOU MUST WRITE A LETTER OF REQUEST TO HR.** That's where final approval comes from.
 - ◆ Even if your principal gives you approval you need to get final approval from HR

3. March 10th is a Professional Development day for Unit A. It is not a work day for Unit D.

4. Last day of school is a half day for Units A and D. As of today the last day is June 15th.

5. We should have another update on Negotiations after the next school committee meeting.

A motion to adjourn was made by John Granger and seconded by Ellen Jordan.

Respectfully submitted,
Aimee Blair - WEA Secretary