

Good afternoon,

Somehow I managed to omit this information from the last email update, my apologies. Consensus was reached on the following items:

Scheduling (please note that we had questions on scheduling on the secondary level due to Work Study Programs and Dual Enrollment Programs.)

Levels PK - 8

1. Teachers will take attendance in the morning and will monitor attendance throughout the class periods. Attendance will be adjusted if a student participates less than 50% of the synchronous lessons.
2. PreK-8 homeroom will be held through Google Meet each morning. Homeroom teachers will take attendance in Power School.
3. Preschool teachers will engage in synchronous instruction through morning meetings, whole group lessons, small group instruction, and individual instruction between 40-60 minutes **per session**.
4. Elementary teachers will engage in synchronous instruction through morning meetings, whole group lessons and small group instruction between 60-90 minutes each day. Synchronous instruction will include 50% of the ELA and Math blocks. Times and schedules will be determined by building administrators.
5. Science and Social Studies lessons will be project based and embedded in the ELA and/or Math blocks
6. Grades 5-8 - will follow a typical building schedule and teachers will be on a live Google Meet with students with the full class for a minimum of 50% of each class period.

Thank you for your patience and understanding. More information will be forthcoming, please keep checking your emails.

On another note, I have been meeting virtually with buildings who might have questions. If you have questions and would be interested in a meeting please contact your building representative so we can get that set up. Or, as always, feel free to contact me at

timex614@gmail.com, l.lyncosky@schoolsofwestfield.org, or 427-8332.

All information is posted on our website as well, westfield.massteacher.org

With kind regards,

Lori

